



Trailer Return Guide

Return Standards & Inspection Requirements

Returning Your Trailer

Thank you for choosing ACT Lease.

This guide outlines the minimum condition required when returning your trailer. Following these standards helps ensure a fast, efficient return process and may reduce delays or unexpected repair charges. Damage beyond normal wear and tear may result in repair charges as outlined in your Lease Agreement.

IMPORTANT

These standards provide common examples of acceptable and unacceptable return conditions. They are not an exhaustive list. ACT Lease reserves the right to identify additional damage or deficiencies discovered during inspection that are the responsibility of the Customer under the Lease Agreement.

Before You Return Your Trailer

- Trailer is clean and empty.
- All lights are operational.
- Doors open, close, and seal properly.
- Landing gear operates properly.
- Tires meet DOT requirements.
- Brakes are in safe operating condition.
- Trailer is wind and watertight.
- No structural damage is present.
- No unauthorized modifications have been made.
- Company decals, stickers, and adhesive residue have been removed.

General Return Requirements

- **Safe:** Complies with applicable DOT safety requirements.
- **Operational:** All major systems function as intended.
- **Structurally Sound:** Free of damage that affects the trailer's strength or serviceability.
- **Clean:** Interior is empty and free of cargo, trash, debris, and hazardous materials.
- **Complete:** All original equipment and components are present at the time of return.

Customer Tip

A quick inspection before returning your trailer can save time and help avoid unexpected repair charges. If damage occurs during your lease, let us know before returning the trailer so we can help make the return process as smooth as possible.

Return Standards

The following standards identify the minimum condition expected when returning an ACT Lease trailer. These examples are intended as a guide and are not an exhaustive list.

Roof	No holes, punctures, leaks, or structural damage.
Side Panels	No punctures, tears, or structural damage.
Front Wall	Structurally sound with no major damage.
Rear Doors	Operate smoothly, latch securely, and seal properly.
Floor	No broken boards, soft spots, delamination, or forklift damage.
Frame	No cracks, bends, or structural damage.
Landing Gear	Fully operational with no bent or missing components.
Tires & Wheels	DOT compliant and free of unsafe damage.
Brakes & Suspension	Fully operational and safe for highway use.
Lights & Electrical	All lights operational with no damaged wiring.
DOT Tape & Reflectors	Present and in serviceable condition.
Normal Wear	• Minor paint fading • Light surface scratches • Small stone chips • Minor surface oxidation • Normal tire wear
Chargeable Damage	• Hazardous material contamination • Excessive dirt, debris, or cargo residue • Forklift damage • Missing equipment or component • Roof holes or leaks • Bent or cracked frame • Broken or soft flooring • Damaged or missing door seals • Bent landing gear • Damaged lights or wiring • Unsafe tires or wheels

Customer Responsibilities & Return Process

Customer Responsibilities

Customers are responsible for returning ACT Lease equipment in the condition required by the Lease Agreement. Before returning a trailer, please ensure the following:

- Trailer is clean, empty, and free of cargo or debris.
- All original equipment and components are installed.
- Decals, stickers, and adhesive residue have been removed.
- Trailer is free of hazardous materials or contamination.
- Any customer-performed repairs restore the trailer to a commercially acceptable condition.

Inspection & Repair Charges

ACT Lease may inspect equipment before, during, and after the lease term. If repairs are required to return the trailer to an acceptable condition, ACT Lease may complete or arrange for those repairs and invoice the Customer.

Repair charges may include:

- Replacement parts
- Labor
- Transportation
- Outside vendor services
- Disposal fees
- Applicable taxes
- Reasonable administrative expenses

Customer Tip

Reporting damage before returning your trailer helps speed up the inspection process and reduces the likelihood of unexpected repair charges.