



FLEXIBLE STORAGE. BUILT FOR BUSINESS.

Equipment Return Guide

Return Standards & Inspection Requirements

Before You Return Your Equipment

Return trailers, storage containers, and other ACT Lease equipment in the condition required by your Lease Agreement.

- Clean and empty; remove cargo, trash, residue, and odors.
- Confirm doors, locks, latches, hinges, and seals work properly.
- Check the roof, walls, floor, frame, and structure for damage or leaks.
- Return all original components and ACT Lease-provided accessories.
- Remove Customer decals, markings, adhesive, and unauthorized modifications. Test lights, electrical components, and landing gear, if equipped.
- Confirm tires, wheels, brakes, and suspension are safe, if applicable.
- Report damage, contamination, missing items, or operating issues before return.

Minimum Return Standards

Clean & Complete Empty and free of debris, hazardous materials, and contamination; all original items returned.

Roof, Walls & Floor No holes, leaks, soft spots, delamination, excessive dents, or structural damage.

Doors & Hardware Doors close, latch, and lock; hardware and seals are present and serviceable.

Frame & Structure No cracks, bends, or separation affecting safety, security, transport, or use.

Interior & Exterior Weather-resistant and free of unauthorized paint, markings, wiring, shelving, or alterations.

Equipment-Specific Standards

Trailers

- Roadworthy and DOT compliant.
- Tires, brakes, suspension, lights, landing gear, and coupling parts are safe and serviceable.

Containers

- Doors and locking system operate securely.
- Corner posts, castings, base rails, crossmembers, and vents are sound and serviceable.

Requirements apply only when relevant to the equipment type and configuration.

Return Condition & Charges

Normal Wear vs. Chargeable Damage

Normal wear is gradual deterioration from proper use. Damage, contamination, missing items, and unauthorized changes are not normal wear.

Normal Wear

- Minor fading, scratches, chips, and surface oxidation.
- Small cosmetic dents that do not affect safety, operation, security, weather resistance, or structure.
- Ordinary wear to working doors, handles, and hardware.
- Trailer tire and component wear within safe, legal limits.

Chargeable Damage

- Hazardous-material contamination; excessive dirt, residue, stains, or odors.
- Impact, forklift, loading, lifting, towing, or placement damage.
- Missing equipment, accessories, doors, locks, seals, or components.
- Roof leaks, punctures, structural damage, or damaged flooring.
- Unauthorized holes, welding, paint, shelving, wiring, or other alterations.
- Unsafe or damaged trailer running gear, lights, coupling parts, or DOT items.

Customer Responsibilities

- Return equipment clean, empty, accessible, secure, and ready for inspection or transport.
- Ensure Customer-performed repairs leave the unit safe, structurally sound, and commercially acceptable.
- Remove Customer property and return all ACT Lease-provided items.
- Report known damage, contamination, missing items, or operating issues before return.

Inspection & Repair Charges

ACT Lease may inspect equipment before, during, or after the lease. If cleaning, repairs, replacement parts, transport, or other corrective work is required, ACT Lease may arrange the work and invoice the Customer as permitted by the Lease Agreement.

Charges may include:

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| • Parts and labor | • Outside vendor services |
| • Cleaning or disposal | • Applicable taxes |
| • Transportation | • Reasonable administrative expenses |

Important

These examples are not exhaustive. Requirements may vary by equipment type, configuration, and Lease Agreement. ACT Lease may identify additional Customer-responsible damage or deficiencies during inspection.

Customer Tip

Inspect early and report issues before return to help avoid delays and unexpected charges.